

**THE EPISCOPAL CHURCH OF THE ADVENT**

**SPARTANBURG, SOUTH CAROLINA**

POSITION DESCRIPTION:

DIRECTOR OF YOUTH & YOUNG ADULT MINISTRIES

OVERVIEW

The Episcopal Church of the Advent is seeking a creative and passionate person to lead all aspects of faith formation for families with middle and high school aged children as well as college-age young adults. The Director will plan, design and lead all programs for youth and engage their families in the life of the parish. They will build a network of volunteers to provide middle school and high school youth as well as college-age young adults, encouraging opportunities for formation, fellowship and service.

PARISH HISTORY

The Episcopal Church of the Advent has a current membership of approximately 1,000 and has been a vital part of the upstate community for more than 175 years.  The Advent Foundation, our working endowment, just celebrated its 40th anniversary.  We are a parish which finds strength and solace in traditional worship and music while also being fully open to new possibilities for spiritual growth and servanthood.  We take great joy in an ongoing and far-reaching range of outreach programs recognized by local, diocesan and worldwide communities.

SKILLS AND GIFTS FOR MINISTRY

* A heart for engaging and caring for our children, teenagers and college students.
* Ability to work collaboratively with other worship, pastoral, formation and administrative leaders.
* Experience using various technologies and social media to communicate.
* Ability to plan and yet be flexible.
* Capacity to build and maintain programs as well as relationships.
* Excellent social, verbal and written communication skills.
* Strong sense of self-awareness and ability to draw healthy boundaries.

RESPONSIBILITIES AND EXPECTATIONS

* Plan and coordinate all youth ministry activities such as camps, conferences, retreats and mission trips with the Advent’s program and facilities staff and with the Diocese of Upper South Carolina.
* Foster a safe, nurturing environment where youth can explore their faith.
* Support the youth of the parish in their various daily activities such as sports events, theater activities, prayer breakfasts, lunches and other special occasions.
* Lead the offering of spiritual guidance, direction, encouragement, Safe Church support, and training to leaders, teachers and chaperones.
* Support parish families in their spiritual lives through online resources, seasonal programs, baptismal preparation, and one-on-one interactions.
* Develop and teach various seasonal series and classes.

# QUALIFICATIONS

* Undergraduate degree required.
* Previous leadership experience with teens and young adults preferred.
* Knowledge of The Episcopal Church a plus.

Seeking a creative and passionate person to lead all aspects of faith formation for families with middle and high school aged children as well as college-age young adults. Some of the skills and responsibilities for this ministry include:

* A heart for engaging and caring for teenagers and college students.
* Ability to work collaboratively with other parish leaders.
* Experience using various technologies and social media to communicate.
* Capacity to build and maintain programs as well as relationships.
* Excellent social, verbal and written communication skills.
* Strong sense of self-awareness and ability to draw healthy boundaries.
* Foster a safe, nurturing environment where youth and young adults can explore their faith.
* Support the youth of the parish in their various daily activities outside church.
* Lead adult lay volunteers.
* Support parish families in their spiritual lives using various resources.

Develop and teach seasonal series and classes.